

23rd November 2012

To whom it may concern,

Richard Dwight Byrd

This is to confirm that Richard successfully completed a 140 hour complete course in Teaching English as a Foreign Language with International TEFL and TESOL Training.

Course components:

Classroom Management

Teaching Skills

Language Awareness

Phonology

Lesson observation

Course materials analysis

Having performed higher than the required level in all course assignments, Richard has been awarded a pass at **grade B**. The certificate number is ITTT00186184.

If you would like any further information, please do not hesitate to contact me.

Yours faithfully,



Mark Shedden
Course Director